

OLDC Health & Safety Plan
August 2020

Please understand that there are risks inherent in gathering with others during a pandemic. The modifications shared in this plan can only mitigate risks. This plan will not totally eliminate the risk of exposure to the novel coronavirus.

General Info

- Pandemic Coordinator: Kath Houlahan, Director: 610-399-7575
- Following guidance from CDC and PA Dept. of Health and Westtown School
- Hours, Monday-Friday
 - 7:30am-5:30pm summer and school year
 - AM program will end at noon
 - No PM-only program
- Teachers
 - Butterflies - T. Zara and T. Jenn
 - Bear Cubs - T. Rachel
 - Chipmunks - T. Kerry
 - Owls - T. Megan
 - Chipmunks and Owls will combine when numbers in each class are smaller than usual.
- Social contract for Oak Lane community
 - Self-quarantine after trips to areas on the state of PA's website: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Travelers.aspx>. (Please note that while the text below, copied from PA's website, uses the word "recommended", quarantining after travel is required on Westtown's campus and at Oak Lane.)

Page last updated: 7/31/2020

- *If you have traveled, or plan to travel, to an area where there are high amounts of COVID-19 cases, it is recommended that you stay at home for 14 days upon return to Pennsylvania. If you travel to the following states, it is recommended that you quarantine for 14 days upon return:*
 - *Alabama*
 - *Arizona*
 - *Arkansas*
 - *California*
 - *Florida*
 - *Georgia*
 - *Idaho*
 - *Iowa*
 - *Kansas*
 - *Louisiana*
 - *Mississippi*
 - *Missouri*
 - *Nevada*

- North Carolina
 - Oklahoma
 - South Carolina
 - Tennessee
 - Texas
 - Utah
- Mask-wearing in public for whole family
 - No crowds or large gatherings, following state of PA/Chester County mandates: <https://www.pa.gov/guides/responding-to-covid-19/> *Green Phase--Indoor Gatherings of More Than 25 Prohibited; Outdoor Gatherings of More Than 250 Prohibited*
 - Distancing -- 6'
 - Please note that newer guidance emphasizes distancing AND masks, not either/or
 - Handwashing
 - At least every hour, with foamy soap and warm water, for 20 seconds
 - Hand sanitizing with 70% alcohol solution when handwashing not possible

Spaces and Drop-off/Pick-up Procedures

- Oak Lane children and staff - will stay only in Oak Lane spaces - indoor classrooms and playground
 - To protect all communities on campus
 - No visitors inside building, including parents
 - Weekly newsletter will include anecdotes and lesson plans
 - Maybe even pictures! Check Facebook, too.
 - Temporary until conditions improve
- Outdoor drop-off with health check from 7:30-9am
 - Masks for teachers and children age 2 and up
 - All Oak Lane families, children, and teachers must wear a mask at all times while on campus, indoors and outdoors (except when sleeping/eating)
 - **Please apply sunscreen and bug spray before arriving at school.**
 - Drop-off and pick-up at playground (call us from car if we are indoors during inclement weather). Parents and Oak Lane students 2 years old and up should wear a mask. Non-Oak Lane siblings should stay in car, wearing a mask.
 - **Enter South Entrance of Westtown School off Westtown Road. Please note that the campus is still 'closed' and there are orange cones to drive between when entering & leaving.** Take Oak Lane to Friends Meeting Lane and turn left. Drive past our playground and turn around at bollards/posts, then drive to 1) picnic bench by playground if weather permits or 2) stay in front of center if weather does not permit.
 - Stay in car until Thermometer Fairy indicates. Put on mask - child/ren and parents. Parents please help child/ren out of car and bring to Thermometer Fairy, who will take the child/ren's temperature on the forehead and ask a few questions.
 - Thermometer Fairy will escort child to playground (or inside building, if weather is non-cooperative in morning).

- Please leave child's things (daily -- lunch bag, Mondays -- backpack and nap bag) on ground or picnic bench for Thermometer Fairy to put away.
- Not recommended that grandparents or health-compromised individuals come to campus, even if they stay in car.
- Car seats will not be stored inside school. We will provide an outdoor storage area for car seats that are shared between family members.
- Health check at drop-off - temperature check and questions, assessment
 - Children and teachers
 - Hand sanitation when arriving at or leaving school
 - Questions:
 - *The symptoms of COVID-19 are defined by the Chester County Department of Health as any fever, cough, shortness of breath or difficulty breathing. Symptoms also include any two of the following:*
 - *New loss of taste/smell*
 - *Sore throat*
 - *Chills*
 - *Muscle pain*
 - *Headache*
 - *Congestion or runny nose*
 - *Vomiting*
 - *Diarrhea*
 - *For more information, please see <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>*
- Outdoor pick-up at playground at 12pm or after 4-5:30pm
 - **Drive in South Entrance, etc.** We'll bring your child/ren to your car. You will put on your mask and help child/ren into the car. We'll leave your child's things near the car for you to put into car.
- Distancing during drop-off/pick-up
 - While we expect to be within 3' of your child to take his/her temperature (wearing a smock, mask, and gloves as well as tiara and fairy earrings and wings), we will maintain 6' of distance from parents as much as possible.
 - Please hold your baby still for a thermometer check. Babies can then be handed to the Thermometer Fairy, who will take the baby asap to a Butterfly Teacher.
 - Children who walk should come to Thermometer Fairy, with encouragement. This hand-off will be customized for each child, as needed.

Updated health guidelines

- No attendance if fever over 100.4 degrees Fahrenheit; may return to school when fever-free 24 hours **without medication** if Covid-19 is not suspected.
 - NB - temperatures taken on forehead tend to be about 1 degree below other thermometers, so will need to read 99.3 or below to be allowed entrance to school. It is recommended to take your child's temperature at home in the morning before heading to school.
- No sniffles, coughing, sneezing, red/pink eyes, diarrhea, upset stomach, rash, loss of sense of smell or taste, etc., as listed above.

- Pick-up within an hour if called that child is sick.
 - Call when you arrive at center and we'll bring your child to you using pick-up protocol
 - Former office is isolation room, across hall from bathrooms (new office is in the Meeting's library between Butterflies and kitchen)
 - If Covid-19 is not suspected, allowed back when there are no symptoms for 24 hours **without medication**.
- There will be strict guidelines about what to do if there is a suspected or confirmed case of Covid-19, following guidance from Chester County Dept. of Health
 - We may need to close unexpectedly for 24-48 hours if suspected case
 - We may need to close unexpectedly for one week or until negative test result is confirmed if suspected case
 - We may need to close unexpectedly for two weeks if confirmed case
 - If we need to close for longer than two weeks, a tuition refund may be available
 - We will move immediately to online Morning Meeting at 9am and other distance learning

Physical Distancing and sanitation at school

- Nap materials in **labeled** non-mesh bag
 - 'Loveys' and 'stuffies' kept with nap things; only for nap; cannot go home each day
 - Plan to use every other cubby to keep children's lunch bags, water bottles, nap things, coats, etc., from touching; will space cubby units apart
- Several changes of clothes in **labeled** backpack
 - We'll change clothes regularly when sneezed or coughed or drooled on, etc.
- **Labeled** lunch bags with ice pack (communal refrigerator will not be used, except for baby bottles, nor will microwave)
 - Lunch bags should include daily snacks for your child
 - Baby bottles will be stored in labeled bin for each child in refrigerator
 - As usual, baby bottles will be warmed in individual crockpots
 - During pandemic, we will not ask families to participate in a rotation of bringing in a shared snack or doing laundry
 - No pizza day until further notice; we will not be able to share birthday snacks but T. Rachel will still make a crown! And we'll sing - quietly.
 - As usual, teachers will wear gloves to assist children with opening lunch and snack items
 - Teachers will not eat with children
- Eat and play outdoors as much as possible
 - Two extra shade tents installed on playground
 - Hose run down to playground ☺
- Windows open at least 1 inch at all times daycare is open
 - New HVAC installed this summer
- Eating and sleeping 6' apart without masks
 - Please provide at least two masks per day per child
 - Used masks will be sent home daily in lunchbag
- Reduced enrollment; about 3-6 children per classroom per day

- Only children from same class in bathroom at a time; bathroom disinfected after each group
- Reduced mixing of groups; teachers assigned to small group
 - Morning Meeting done outdoors on playground
 - Chipmunks and Owls will combine for summer program
 - Bear Cubs includes under-2s and over-2s so not all Bear Cubs will be required to wear a mask. Once enrollment increases, one Bear Cub teacher will be assigned to non-masked under-2s for personal care and one teacher to over-2 masked children.
- No soft toys; toys will be used in rotation and disinfected between uses; books will be put away for 3 days before being put back into rotation.
- Each toddler through preschooler will have his/her own art kit with journal.
- Ditto sand toys, sidewalk chalk, bubble wands, and hula hoops for outdoor play.
- General cleaning
 - Area rugs have been stored for now.
 - Carpets will be vacuumed and tiled floors cleaned each night.
 - Bleach (diluted with water) used for disinfectant of surfaces and hard toys.
 - Clorox wipes or diluted bleach will be used for counters, tables, chairs, bathroom surfaces, playground and other touch-points.
 - Constant disinfection of common touch points (faucet handles, doorknobs, light switches, etc.)
- Indoor shoes for children and staff (closed toe, closed back, easily disinfected like Crocs). Will be stored in blue bin of cubby and left at school.
- We will not be able to provide full water play with swimsuits and towels this summer, although we do have a hose on playground for cooling off.
- As usual, each class will have access to hand sanitizer; handwashing at several key points in day (before & after eating, after toileting/diapering, before & after using toys)
- Teachers will wear gloves to wipe children's noses and faces clean